

# व्यावसायिक शिक्षा एवं अनुसंधान संस्थान Institute of Professional Education And Research (TECHNICAL CAMPUS)

Approved by All India council for Technical Education (AICTE) New Delhi & Affiliated to Barkatullah University, Bhopal

IPER/2016/6008

11<sup>th</sup> April 2016

To,

Dr. Amarjeet Singh Khalsa  
54 B Advocate Colony,  
Idgah Hills,  
Bhopal, M.P.

## LETTER OF APPOINTMENT TO THE POST OF DIRECTOR

Dear Dr. Amarjeet Singh Khalsa,

This is in reference to your application against vacancy advertised for the post of DIRECTOR under College Code 28 of Madhya Pradesh University Act 1973 dated 13/03/16 & 15/03/16 and subsequent interview held on 29<sup>th</sup> March 2016. The management is pleased to inform you about your selection on the position of DIRECTOR – MBA Program by the selection committee and further approval by Barkatullah University through Letter No. 652/Academy/Selection Committee/2016 dated 07/04/2016.

The management of The Institute of Professional Education & Research, (Technical Campus) feels pleased to appoint you on the position of Director on the following terms and conditions.

### SALARY ALLOWANCE AND OTHER BENEFITS

Your appointment will be in the scale of Rs. 37400 – 67000/- with applicable Grade Pay and Allowances.

#### 1. NOTICE PERIOD

Your services are liable to be discontinued by giving 2 months notice from either side with or without assigning any reason in specific. However you may get relieved by payment of salary for the period by which the notice falls short, in case the notice is not served in advance, by either side.

#### 2. LEAVE

You will be allowed leaves as per the Applicable Regulatory Body Guidelines.

#### 3. RESTRICTION TO OUTSIDE EMPLOYMENT:-

You will be a full time employee of the Institute and will not engage yourself in any other business or work or employment whether part time or full time or will accept any remuneration or fee or honorarium without the prior permission from the Institute.

#### 4. All Other conditions of service will be as per the applicable Regulatory Body of Government of Madhya Pradesh and Government of India.

5. MISCELLANEOUS:-

The normal working hours of the office to which you are attached will apply. There may be occasions, however, when you will be required to work beyond these hours and even on holidays/week offs.

Your services are liable to be discontinued without any notice if any particulars furnished by you in your application form/interview are found to be false or incorrect.

You will observe and adhere to the rules and regulations of the office as may be applicable from time to time.

Please indicate if you are suffering from any medical problem /disease / allergy / allergic to any drugs, to facilitate us in taking appropriate action in emergency.

We hope that this will be beginning of a long and successful career with us.

Thanking You,

Yours faithfully,

For Institute of Professional Education & Research.

  
(NARENDRA KUMAR)

Treasurer - Chaitanya Shiksha Samiti  
Parent Society of Institute Of Professional  
Education and Research (Technical Campus), Bhopal

  
(R.K. SADHWANI)

Secretary - Chaitanya Shiksha Samiti  
Parent Society of Institute Of Professional  
Education and Research (Technical Campus), Bhopal

*Received 6/11/16*

*13/04/16*